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MUSEUM OF FINE ARTS BOSTON

INCORPORATED FEBRUARY 4, 1870

THE Museum is a permanent public exhibition of original works of the art of Egypt, Greece, Rome, the Orient, and modern Europe and America, supplemented by reproductions of others. It is supported wholly by private gifts and managed by a Board of Trustees including representatives of Harvard University, the Boston Athenæum, the Massachusetts Institute of Technology, the City and the State, acting through a numerous staff and with the coöperation of Visiting and Advisory Committees of citizens. Visitors, about 250,000 annually.

A public museum of art offers the whole people an un-failing source of delight and improvement. The preservation, enrichment, and interpretation of museum collections demand liberal financial support. They must be shown under secure and honorable conditions. Unless by gift, they can be increased only through the expenditure of large sums in purchase or exploration. Their care and exposition demand a staff of specialists. In the measure of its power of wise outlay a museum can both widen and deepen its beneficent influence.

The legal title is "Museum of Fine Arts." Names of givers are permanently attached to objects purchased with their gifts.

Officers and Assistants

President	Morris Gray
Treasurer	
Director	Arthur Fairbanks
Secretary of the Museum	Benjamin Ives Gilman
Assistant Director	Morris Carter
Registrar	Hanford Lyman Story
Bursar	Lewis W. Hall
Supervisor of Educational Work	Huger Elliott
Department of Prints	
Curator	FitzRoy Carrington
Associate Curator	Emil Heinrich Richter
Department of Classical Art	
Curator	Lacey Davis Caskey
Department of Chinese and Japanese Art	
Curator	John Ellerton Lodge
Assistant Curator	Kojiro Tomita
Keeper of Japanese Pottery	Edward Sylvester Morse
Keeper in the Department	Francis Stewart Kershaw
Department of Egyptian Art	
Curator	George Andrew Reisner
Associate	Dows Dunham
Department of Paintings	
Keeper	John Briggs Potter
Department of Western Art	
Honorary Curator	Frank Gair Macomber
Assistant in Charge of Textiles	Miss Sarah Gore Flint
Assistant in Charge of Other Collections	
Associate of the Department	Miss Florence Virginia Paull
Library and Collection of Photographs	Hervy Edward Wetzel
Assistant in Charge	Roscoe Loring Dunn
Assistant Librarian	Miss Martha Fenderson
Assistant in Charge of Photographs	Miss Frances Ellis Turner
Registry of Public Art	
Registrar	Benjamin Ives Gilman
Superintendent of the Building	William Wallace MacLean

Subscriptions to the Museum

A subscription of ten dollars or upwards entitles the subscriber to an annual ticket (transferable) admitting four persons. To subscribers of more than ten dollars a transferable ticket for each ten dollars subscribed is sent on request. Annual Subscribers receive also invitations to all general receptions and private views held at the Museum during the year, with copies of the Annual Report and of the bi-monthly Bulletin of the Museum.

Checks should be made payable to the Museum of Fine Arts and addressed to the Museum.

Admission

The Museum is open every day in the year excepting the Fourth of July, Thanksgiving, and Christmas; on week days from 9 to 5 (Saturdays to 6); (November 1 to March 1, 9 to 4); Sundays, 1 to 6. Admission is free on every Saturday and Sunday and on public holidays. On other days the entrance fee is twenty-five cents. Children under ten years of age are not admitted unless accompanied by an adult.

Free tickets are granted to artists, designers, teachers, and students presenting proper credentials at the office of the Administration. Enter from the Crypt on the ground floor.

Permits to copy or photograph objects in the collections may be obtained at the office of the Administration. Copying or photographing is not in general allowed on Saturdays, Sundays, or legal holidays.

Publications and Photographs

In the office to the right after passing the entrance turnstile the publications of the Museum and photographs of objects in the collections may be purchased. The bi-monthly Bulletin of the Museum, a chronicle of Museum affairs, is sent postpaid for 50 cents a year. The Handbook of the Museum (400 pp.; 300 illustrations; in paper, 50 cents; in cloth, 75 cents; by mail, 60 and 85 cents) describes and pictures a number of the most important objects in all the collections. Postal cards of objects in the collections are sold at two for 5 cents (photographic cards, 5 cents each). A list of the publications of the Museum is sent free on application here or to the Secretary of the Museum.

The use of a wheel-chair in the galleries may be obtained without charge on application at this office. With an attendant the charge is one dollar per hour.

A public telephone may be found here, and the City Directory and Railway Guide may be consulted.

Letters may be posted and stamps obtained at the branch Telephone Exchange at the end of the corridor to the left.

Docent Service

Free to All

Weekday Guidance. A Docent of the Museum will accompany visitors in the Galleries by appointment in advance, or (if available at the time) on application in the office of the Administration. Address the Supervisor of Educational Work.

Sunday Docent Service. Lectures and Conferences. (Suspended until October.)

Library

The Library of the Museum is on the main floor over the entrance hall. It contains about 25,000 volumes and about 40,000 photographs. The Library is open during Museum hours. All visitors to the Museum are welcome. No books can be removed from the Library, but teachers are permitted to borrow photographs for purposes of instruction on condition that they be returned within forty-eight hours.

Department Offices

Students and other interested persons desiring information about the various branches of art represented in the Museum collections, or wishing to see objects not on public exhibition, are invited to apply at the Department Offices. Inquire at the Catalogue desk for the officer in charge of the Department.

Restaurant

The Restaurant in the basement of the Japanese wing, reached by the corridor to the left from the main entrance, is open to visitors from noon until the closing hour. A hot lunch (from noon to 2 P. M.) daily, excepting Sunday.

Receipt of Objects

All articles are received at the business entrance, reached from Huntington Avenue by the pathway west of the Museum building or by the driveway beyond the School building.

School of the Museum

The School of the Museum gives instruction in drawing, painting, modeling, and design, with supplementary courses in artistic anatomy and perspective. Scholarships and prizes are awarded annually, and diplomas are given to pupils who have satisfied the necessary conditions. The pupils, about two hundred and fifty in number, include many from other States. For information regarding the Departments of Drawing, Painting, and Modeling, apply to Miss Alice F. Brooks, Manager; for information regarding the Department of Design, to Huger Elliott, Director.